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| **Institute of Technology (IT) - university of Ouargla –** **Department: Business administration**  |

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| **SUBJECT SYLLABUS** **(to be published on the website)** |
| **Management control and budget management** |

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| **COURSE TEACHER** | **Amor MOUSSAOUI** |
| Receiving students per week |
| Email  | **Amormoussaoui7@gmail.com** | Day  | **Wednesday**  | Hour  | **8:00:00 AM** |
| Landline phone |  | Day | **Wednesday**  | Hour  | **9:30:00 AM** |
| Secretary phone  |  | Day  |  | Hour  |  |
| Other  | **663908228** | Building  | **ISTA**  | Office  | **Room 06** |

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| **Tutorials**(Receiving students per week) |
| Name of teacher | Office/reception room | Session 1  | Session 2 | Session 3  |
| Day  | Session | Day | Hour | Day | Session |
| **Amor MOUSSAOUI** | **Room 06** | **Wednesday**  | **9:30:00 AM** |  |  |  |  |
|  | **Room 06** |  |  |  |  |  |  |
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| **Practical works**(Receiving of students per week) |
| Name of teacher | Office/reception room | Session 1  | Session 2 | Session 3  |
| Day  | Session | Day | Hour | Day | Session |
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| **Course description** |
| Objective  | Management and budget  |
| Type of Teaching Unit | UEM (Fundamental) |
| Short content | 80 |
| Subject Credits | 12 |
| Subject coefficient | 3 |
| Weighting Participation | 20 |
| Weighting Attendance | 10 |
| Average Calculation | 100 |
| Skills targeted | Management and budget – theoretical and practical |

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| **Assessment of continuous knowledge test** |
| **First knowledge test** |
| Day | Session | Duration | Type (1) | Doc. Allowed (yes/no) | Scale | Exchange after evaluation (date of sheet consulting) | Evaluation criteria (2) |
| **Wednesday**  | **9:30:00 AM** | **15** | **E** | **No**  | **20** |  | **A, S, AR, D, R** |
| **Second knowledge test** |
| Day | Session | Duration | Type (1) | Doc. Allowed (yes/no) | Scale | Exchange after evaluation (date of sheet consulting) | Evaluation criteria (2) |
|  |  | **15** | **EI** | **No**  | **20** |  | **A, S, AR, D, R** |

(1) Type: E=written, EI=individual presentation, EC=class presentation, EX=experimentation, MCQ

(2) Assessment criteria: A=Analysis, S=synthesis, AR=argumentation, D=approach, R=results.

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| **Used Equipment and Material**  |
| Platforms addresses  | Moodle  |
| Application names (web, local networks) | Google meet |
| Handouts  | Online couses  |
| Laboratory material  | No  |
| Protective material  |  |
| Material to be used in the field  |  |

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| **Expectations** |
| Expectations of students (Participation-involvement) |  |
| Teacher expectations |  |
| **Bibliography** |
| Books and digital resources  | Management control and predictive management  |
| Articles (papers)  |  |
| Handouts  | Management and budget  |
| Websites  | Google scholar  |

Stamp of the department