

## Corrected answers: exam of English (S4)

### Q1. Give a clear definition for the following words/statements (14 points)

1. The leader qualities: صفات القائد
2. To identify weaknesses : تحديد نقاط الضعف
3. To support strengths: دعم نقاط القوة
4. Create desire for effective work: خلق الرغبة في العمل الفعال
5. Satisfy the needs of workers: تلبية احتياجات العمال
6. Improving the image of the organization: تحسين صورة المنظمة
7. Incentive system: نظام الحوافز

### Q2. Name the three forms of communication in an organization (06 points):

1. Downstream communication.
2. Rising communication.
3. Horizontal communication.